

Friends of the Santa Cruz Public Libraries
Board of Directors Meeting
Tuesday, September 20th, 2022
5:00 p.m. Virtual Meeting
Conducted via Zoom Meeting

Board Members: Janis O'Driscoll, Keith Gudger, Martín Gómez (until 6:21 PM), Nora Brink, Michele Mosher, Laura Albrecht, Debby Peronto, Marc Winqvist, Sarah Clark, Monica Parikh.

Staff: Bruce Cotter.

Guests: Yolande Wilburn (until 5:47 PM)

1. **Call to Order** – President O'Driscoll called the meeting to order at 5:02 PM.
2. **Roll Call & Establish a Quorum** - Roll was completed, and quorum established for a Board of Director's Meeting as of 5:02 PM.
3. **Report of Secretary** – Nora Brink
 - a. **Motion** - Adopt the Agenda – M/S Winqvist/Clark to adopt the agenda as presented. An addition to the agenda made to review and vote on the revised 2022 budget. Motion to adopt the agenda as amended passed unanimously.
 - b. **Motion** – Approval of the Minutes from the August 22nd, 2022 Board Meeting. M/S Peronto/Albrecht to approve the minutes as presented. Motion passed unanimously.

4. Library Director's Report – Yolande Wilburn

Yolande has a few updates to report on like some staffing updates, with some new branch managers taking on their roles in Felton, Boulder Creek and Downtown. A library analyst has started working there recently and will have an abundance of data coming forward soon, including a project on number of visitors in each branch, peak hours etc.

Saturday October 1st the Live Oak Library will have their grand re-opening. This branch will be housing a ukulele collection, so library users can learn this instrument.

The Aptos Library is making great progress. Live Oak Annex is on track to open in the spring. Branciforte's opening date is still fluid.

Scotts Valley's grand opening was a full success and the visitors there are thrilled.

The library will participate in a story-walk for the Mission State Park that starts at the MAH and conclude at the park. On October 8th this will be kicked off with a special event.

They are additionally looking to bring back Tales for Tails. The Lead Service Libraries are starting up with school services again (in class visits and visits in the library).

- 5. Report on SC for Real Solutions for Libraries and Affordable Housing – Martín Gómez**
Martin submitted his report prior. The ballot measure has now been named Measure O. The campaign kickoff was a full success and yard signs are now also available. Fundraising is also in full effort, same with the tabling support at the various farmer's market.
Canvassing volunteers are needed to be busy each weekend, to spread throughout the community & neighborhoods.

- 6. President's Report – Janis O'Driscoll**
Janis updated the Board that on September 21st a community forum is scheduled via Zoom where the housing architect is going to present his plans for the affordable housing portion of the downtown project.
Additionally, there is a special meeting of the City Council on September 22nd to review a report that on the effects of the ballot measure. Janis will be speaking in person at this special meeting.

Santa Cruz Gives campaign deadline is much sooner than anticipated and the FSCPL's slogan will be *Recover & Thrive* – strengthening already existing programs (homework help) as well as setting up new programs to help students to catch up for next year. This will also strengthen next year's summer reading program. This aligns with the strategic plan of the library.

7. Executive Director's Report - Bruce Cotter

A. Financial Matters

Bruce reported that the 2022 budget was revised and reviewed with the Finance Committee. He also has reached out to Eric and Yolande to review their needs for 2023 as the new budget is needing to be prepared in the next couple of weeks.

Motion M/S Gudger/Winquist to approve the revised budget with all line items being included when publishing the revised 2022 budget. Motion carried unanimously.

B. Branch Opening Dates

Were reviewed during the Library Director's report.

C. MOU

Bruce reported that various documents were received required by the insurance carrier that helped finalizing the MOU for the use of the community rooms of the library specifically Aptos, Boulder creek, Capitola, Felton, La Selva Beach and Scotts Valley btw the Friends and the Library. It has been signed.

D. Miscellaneous

No reports from the JPA or LAC.

8. Chapter Reports

Written Reports were provided to the Board for their information. No oral reports were provided. Bruce reminded all Board members to please submit their volunteer hours.

9. Committee Reports

a. *Finance/Treasurer's Report* – Keith Gudger

Keith reported on the Finance Committee's recommendation to review in alternative options to SCCB to garner some interest income and not loose FDIC insurance.

Motion: M/S Gudger/Peronto that treasurer can open online accounts to move money to interest bearing accounts. Motion was amended to read "in the name of the Friends of the SC Public Libraries". The amended motion was approved with one abstention.

b. *Advocacy Committee Report*

A written report was included for the Board.

c. *Policy and Procedures* – Michele Mosher – no report this month

d. *Development Committee*

A written report was included for the Board

e. *DEI Ad Hoc Committee Notes* – no report this month.

10. Agenda Building for Tuesday, October 18th, 2022 (5:00 PM)

a. Preliminary 2023 Budget

b. Measure O Update

11. Closed Session

There was no closed session as there were no items needing to be discussed.

Meeting was adjourned at 6:14 PM

Minutes were taken by Nora Brink.

Approved: Lynn Marcus-Wyler
Title: Secretary

Date: 10/18/2022