

**Friends of the Santa Cruz Public Libraries**  
**Board of Directors Meeting**  
**Tuesday,**

**December 19, 2023**

5:00 p.m. Virtual Meeting

Conducted via Zoom Meeting

**Board Members:** Janis O'Driscoll, Cindy Jackson, Keith Gudger, Lynn Marcus-Wyner, Marc Winqvist, Sarah Clark, Monica Parikh, Debby Peronto, Elbina Rafizadeh, Carol Fuller, Nora Brink, Robin Holland.

**Absent:** Michele Mosher, Kari Gunn

**Guests:** Nicole Coburn, Matt Huffaker

**1. Call to Order** – President O'Driscoll called the meeting to order at 5:01 PM.

**2. Roll Call & Establish a Quorum** - Roll was completed and a quorum established for the Board of Director's Meeting as of 5:03 PM.

**3. Report of Secretary** – *Lynn Marcus-Wyner*

a. **Motion** - Adopt the Agenda as presented.

M/S Marcus-Wyner/Peronto moved to approve the agenda.

Motion passed - unanimous.

b. **Motion** - Approve the November 15, 2023, Board meeting minutes.

M/S Winqvist/Holland

Motion passed - unanimous.

**4. Request for Friends Support: Parallel City and County Sales Tax Increase Initiatives** –  
*Matt Huffaker (SC City Manager) and Nicole Coburn (SC County Assistant Administrator)*

Presented a brief slide presentation in support of the proposed \$0.05 city (Measure L) and \$0.05 county (Measure K) increased sales tax which would generate about \$8M and \$10M respectively each year to support many SC projects including a backlog of infrastructure projects, public employee retention, public safety and emergency service projects, climate change mitigation projects and the like.

They requested the Friends endorsement.

**Motion:** Friends of the SCPL endorse the proposed dual city and county \$0.05 sales tax increase that will be on the March 2024 ballot as Measure L and Measure K respectively.

M/S Fuller/Holland

Discussion concerned parking downtown, allocation of funds, and that these funds would be in the general fund and would go a long way to help leverage state and federal grant funds. The funds would all go to address local needs.

Motion passed - 10 approvals, 1 abstention, 1 opposed.

**5. President's Report – Janis O'Driscoll**

- a. Update on Bruce's health
- b. SC Gives as of 12/18/2023 raised \$15,904 for Boundless Minds.
- c. CCS - Continuing to meet and Janis checks in once a week. CCS is currently writing the case statement (on the 2<sup>nd</sup> draft) and will eventually share a draft with the Board.
- d. The Leadership team has met and they are specifically looking at the meeting room policy for the branches. The first step is that Eric will meet with the Library Policy Committee and then there are a number of steps that will be followed. If there is any concern by Board Members contact should be made with Janis or Eric.
- e. Aptos Branch Library is opening in February. Schedule is as follows:  
02/01 media tour, 02/03 Chapter donor event, 02/04 Community event, 02/05 Library official open for business.

**6. Treasurer Report – Keith Gudger**

A final Budget was presented, and reference is made to the Board folder materials.

**Motion:** Approve the 2024 Budget.

M/S Gudger/Winquist

Comments. Projections were not included in a number of columns. The decrease in funds available for support of library programs in 2024 vs 2023 was clarified. Also, it was clarified that we will spend some reserves to cover initial expenses for this year particularly because of the downtown campaign.

Motion passed – 11 approvals 1 abstention.

**7. Unfinished Business from November meeting -**

- a. Discussion of Friends activity around book sales including author book sales – tabled until next month.
- b. CCS Report was covered under the President's report point 5 above.

**8. Committee Reports – Written reports provided by all committees.**

a) *Finance/Treasurer's Report* – Keith Gudger

- Money raised for the Measure S Campaign for Garfield Park and Branciforte was moved to Schwab until Feb 5<sup>th</sup> when the city will ask for these funds. A T-Bill was bought with the funds.
- Completed the new process for Chapter CD's and the Chapters completed the forms necessary to participate in the process for the year.  
Details of what each Chapter contributed is now recorded in the Treasurer's folder.
- Keith, Jennifer, and Marc all have access to the Friends SC County Bank account and these accounts are all now making 4%.

b) *Advocacy Committee Report* – Robin Holland

c) *Policy and Procedures - Michele Mosher*

d) *Development Committee – Cindy Jackson*

e) *DEI Representatives Committee – Monica Parikh*

Providing T-shirts at the Capitola Bookstore for people making at least \$50 donations

Proposed a DEI in-person training. Tabled until the January meeting to review options.

**9. Chapter Reports – No written reports this month**

a) *Scotts Valley – Marc Winqvist*

The current co-presidents want to leave at the end of the year. The Chapter has one individual who will take on the co-president role (Jeanne O'Grady) starting next year.

The final book sale on 12/02 was very successful and \$3200 was made.

**10. Agenda Building for Tuesday, January 16, 2024 (5:00 PM)**

a) Discussion of Friends activity around book sales including author book sales.

The general meeting was adjourned at 6:22 PM.

**11. Closed Session**

There was a closed session that opened at 6:24 PM and concluded at 6:45 PM

Minutes were taken by Lynn Marcus-Wyner.

Approved: *Lynn Marcus-Wyner*

Date: *01/16/2024*

Title: *Secretary*