

Friends of the Santa Cruz Public Libraries
Board of Directors Meeting
Tuesday,
February 20, 2024

5:00 p.m. Virtual Meeting
Conducted via Zoom Meeting

Board Members: Janis O'Driscoll, Cindy Jackson, Keith Gudger, Lynn Marcus-Wyner, Marc Winqvist, Sarah Clark, Debby Peronto, Elbina Rafizadeh, Carol Fuller (5:10), Nora Brink, Robin Holland, Michele Mosher (5:30)

Absent: Kari Gunn

Staff: Monica Parikh

Guests: Gale Farthing, Eric Howard, Jeanne O'Grady

1. **Call to Order** – President O'Driscoll called the meeting to order at 5:01 PM.
2. **Roll Call & Establish a Quorum** - Roll was completed and a quorum established for the Board of Director's Meeting as of 5:03 PM.
3. **Report of Secretary** – Lynn Marcus-Wyner
 - a. **Motion** - Adopt the Agenda as presented.
M/S Clark/Holland moved to approve the agenda.
Motion passed - unanimous.
 - b. **Motion** - Approve the January 16, 2024, Board meeting minutes.
M/S Holland/Peronto
Motion passed – unanimous.
4. **President's Report** – Janis O'Driscoll
 - a. SC Gives for Boundless Minds check was received for \$20,783.17.
 - b. DTN Capital Campaign donor materials are in draft. Next meeting is in March and the aim is to finalize materials and review potential donors.
 - c. Internum ED position for Monica has been extended to June 30, 2024.
 - d. The Executive Team is working on finalizing a description for the permanent ED position. They are also working on how to include an Administrative position and what the balance should be with respect to ED vs Administrative time, and further what finances re available for these positions.
 - e. President O'Driscoll indicated there is a renewed effort to consistently make the FSCPL Newsletter a regular monthly newsletter. She requested committees and chapters to send any information that could potentially be used in the Newsletter to president@FSCPL.org.
5. **Executive Director Report** – Monica Parikh

- a. Donor Perfect follow-up – it looks like we have an autopay for \$630/month. It was agreed this amount was very high. Keith confirmed that the amount was correct. Further follow-up needs to take place.
- b. Website Donate form needs some work, and Monica asked for volunteers to work with her and help redo the form.
- c. Requested a Board member volunteer for the Capitola Branch Poetry Reading and Workshop scheduled for April 27th – Elbina volunteered.
- d. Working on a good way to track events coming up and how to track and support volunteers.

6. Library Director's Report – Eric Howard

- a. JPA meeting – currently report includes budge implications and focus on administrative models.
Next LAC meeting rescheduled to April 15th - looking at draft library policies related to Code of Conduct and Meeting room policies. Hoping to bring a final draft to JPA for May 2nd meeting.
- b. *Library openings* –
Aptos Branch officially open but because of cancellation of the community event the Library is looking into having a celebration of the library opening coordinated with National Library week on April 13th.
Live Oak Annex: opening tentatively scheduled for March may have some delay.
- c. Interviews for the Library Director position are scheduled for mid-March with the hope of having the new Library Director start in April.

7. Unfinished Business from January meeting -

- a. Discussion of Friends activity around book sales including author book sales. *Cindy and Monica are following up and will give the Friends guidance in the next month or so.*

8. Committee Reports –

- a) *Finance/Treasurer's Report* – Keith Gudger Finance written report provided. Funds have been sent to the library to close out Realizing the Promise, and Measure S funds for Branciforte and Garfield Park. Getting close to closing the end of the year accounting with Jennifer.
- b) *Advocacy Committee Report* – Robin Holland Written report provided.
Motion: To add Carol Fuller to the Advocacy Committee
M/S Marcus-Wyner/Holland
Motion passed – unanimous.

NOTE: One does not need to be a Board member to be on a Board committee.

Put a spreadsheet in the Committee minutes /Board folder on the status of meeting with city officials. All agreed that this was a very useful document.

- c) *Policy and Procedures - Michele Mosher* Written report provided.
- d) *Development Committee - Cindy Jackson*
Downtown planning committee meeting on-going.
Meeting with Keith figures pulled together
- e) *DEI Ad-hoc Committee – Lynn Marcus-Wyner*
No meeting since last Board meeting.
Monica reached out to the Diversity Center to talk about optional in-person training (March 13th) but details are pending and Monica will report back. Also have a brief DEI statement for our monthly Newsletter.

9. Chapter Reports –

- a) *Aptos – Debbie Peronto*
Had a very successful branch non-opening opening event. Great feedback on the library. Still some things that need to be done at the library for example the chain link fence on the border needs to be replaced.
OCR – has been very successful. The last two events are scheduled in La Selva Beach and Scotts Valley (Trivia Night).
- b) *Capitola - Carol Fuller*
Lots of book sales.
Further looked into the Library Speaker's Consortium and costs. The program costs \$9500 for 1 year which includes system-wide use for all county libraries. Eric has given approval and support for the expenditure.

Board agreed we did not need a motion to approve this expenditure (since it was under \$10,000) but in the spirit of support went ahead as did so.
Motion: To support Capitola's expenditure of \$9500 for the Library Speaker's Consortium. Passed unanimously.
- c) *Garfield Park – Elbina Rafizadeh*
First book sale May 18th
Started meeting for Mystery Play – more information to come.
Working on Author speaker series – potential first author Clifford Henderson.
- d) *La Selva Beach – Cindy Jackson*
February 10th book sale was very successful.
Part 2 of John Hunts series on Impacts Related to Climate Change scheduled for February 24th
- e) *Felton – Michele Mosher*
There are many events scheduled including but not limited to:

- The photos of Marc Shargel "Above and Beyond California's Ocean" on exhibit in through March 31.
 - Life style Medicine Book Club - Discussion by Dr Steven Leib, MD on the concepts found in the book The Blue Zones: Secrets for Living Longer on February 24th.
 - June 8th Family Event and celebration of the Library.
- Reference is made to the FLF newsletter at feltonlibraryfriends.org.

- f) Scotts Valley – Marc Winqvist
- January 27th author talk by Maria Gifin "This Bright Light of Ours" was very successful and the library sold out of all the books on hand.
 - Potential new series "Dangers in Popcorn - Kickoff on March 16th participants are invited to read "Strangers on a Train" and then will view the Hitchcock movie. The discussion will focus on differences between the book and film.
 - On-going printmaking art exhibit featuring 45 prints for 25 local artists and had a printmaking session for kids/adults which was very successful.

Further discussion concerned book donations and sales. *Cindy and Debby agreed to make Monica a decision tree to be used when she gets calls about where books should be donated.*

10. Agenda Building for Tuesday, March 19, 2024 (5:00 PM)

The general meeting was adjourned at 6:28PM.

11. Closed Session – No

Minutes were taken by Lynn Marcus-Wyner.

Approved: Lynn Marcus-Wyner

Date: 03/19/2024

Title: Secretary